

**2010 TGEI Steering Committee
Minutes for November 10, 2010
James K Polk Building 15th Floor Conference Room
Conference Call Number 615-741-2032**

Members Present

Lamont Price, Vice Chair
Danielle Barnes
Debra Bloomingburg
Kandi Thomas, Chair

Members Absent

Doug Stephens
George Zukotynski
Jamie Kilpatrick
Jerry Lester
Mac Purdy

Members Present Via Conference Line

Melinda Williams
Barbara Wall
Jesse Neely
Brian Senecal
Cathy Salazar – Guest
Donna Jewell – Guest

Guests Present

Derek Martin

Agenda

Agenda	
Topic	Notes
Review and Approve October 2010 Minutes	Minutes were approved as modified and submitted by Kandi Thomas.
Need a secretary Or volunteer for each meeting for minute taker.	Debra Bloomingburg will take minutes and submit draft to Kandi Thomas.
Treasurer's Report	No changes have occurred.
Begin Holiday Breakfast Planning	Holiday Breakfast will be held on 12/14/2010. Donna Jewell emailed registration forms along with the draft by-law changes and a request for steering committee nominations on 11/9/2010. The charge for the breakfast will be \$10. Debra will be the contact person. Any excess of charges collected over cost of the breakfast will be donated to the St. Jude Children's Research Hospital. Kandi reported that Peggy Naifeh agreed to gather greenery for the decorations and volunteered to

	<p>help decorate. Set up and decorating will take place on 12/13/2010.</p> <p>Lamont will prepare an agenda for the Holiday Breakfast and will get it to Melinda for printing. Melinda will be responsible for the printing of name tags, program, etc.</p> <p>Melinda called the same musician who played last year and he will let her know by Thanksgiving if he'll be able to provide entertainment this year.</p> <p>Donna sent emails to all class reporters asking about any deaths of alumni or alumni impacted by the floods of 2010. She has heard of no deaths of alumni or of any alumni directly affected by the floods of 2010.</p> <p>We discussed possible door prizes: Jesse will check with TRICOR, Kandi will check with State Parks, Danielle will check with DOHR, and Lamont will check with E&CD about the possibility of door prize donations. Also, Danielle moved that we purchase \$100 worth of gift cards from a couple of local restaurants to give as door prizes at the Holiday Breakfast. Lamont seconded the motion, and the members voted to approve the motion. Derek Martin volunteered to pick up the gift certificates.</p> <p>Kandi suggested that we ask the incoming class to participate in the clean-up after the Christmas breakfast. Jesse will ask the incoming class president to commit his class for this duty.</p>
Nominations Committee	<p>We emailed nomination forms 11/1/2010 with a deadline of 11/8/2010. Due to a low response, the deadline was extended to 11/19/2010. Kandi also mentioned that a short bio for each candidate needs to be included as an attachment to the official ballot so the members will have some background on the candidates. Jesse Neely reported that four names had been submitted as of the time of our meeting.</p>

Update on Fall Conference	<p>Kandi dropped the ball on formal thank you notes.....</p> <p>Lamont asked about any excess revenues generated by the Fall Conference and how DOHR might handle them during our last Steering Committee meeting. Danielle volunteered to check with DOHR to determine the process for handling the conference funds and ask for a detailed listing of conference expenses. She still needs to check with DOHR.</p>
Alumni Directory Update:	<p>Donna is continuing to work on additional names for the Directory. She attended the TGEI 2010 Class Week 1 and collected information for the Directory.</p> <p>Still in process: No change on getting DOHR to put Directory on website. Kandi and Donna will continue working on that goal.</p> <p>Still in process: suggestion made in July meeting to send out an email when the directory is live.</p>
Status of documentation of any of our processes. (Events such as the Community Service events, golf tournament, conference planning, steering committee nomination and election process, and Holiday Breakfast planning)	No current discussion. Kandi has worked on some of this and will continue to do so.
<p>Ideas for the Year:</p> <ul style="list-style-type: none"> - Community Services Projects - Share TGMI outreach efforts to local schools and possible TGEI partnership - State Parks Update from Lamont - Jesse Update on Golf Event 	Jesse had to postpone the Golf Event. His thought was to have the Golf Event in late April or early May. He also mentioned that he had received comments from other alumni that this time frame would be better.
Issues on keeping the website current with pictures and updates on events.	See below about obtaining possession of class photos after graduation from Dr. Tom.
Update on discussions from the combined meetings with DOHR and TGMI	<p>Lamont and Kandi attended the recent TGI Leadership Committee meeting.</p> <p>When Kandi and Lamont told Trish we were amending our bylaws she expressed her concern that to remove the role of the ex-officio member</p>

	<p>appointed by the DoHR Commissioner might jeopardize DoHR's ability to remain committed to the alumni associations, especially in light of the upcoming transition to a new administration. As a result, Kandi added the ex-officio member back to the bylaws.</p> <p>Trish was also concerned that the TGEI alumni did not have enough presence during this year's two-week session. Kandi thought we might need to formalize what kind of presentation to make. Kandi suggested that this be an agenda item for the 2011 Steering Committee.</p>
<p>Other Business</p> <p>Social opportunities.</p>	<p>TGEI Class Photos are taken and maintained by UT. Kandi would like to propose that our Alumni group take possession of these photo displays. It might be neat to have an alumni reunion sometime and display the photos. Proposal last year at Holiday Breakfast by George.</p>
<p>Future Agenda Topics:</p> <p>Bylaw revisions to present for a vote at TGEI annual meeting</p>	<p>Proposed Bylaws were emailed to alumni on 11/9/2010.</p>